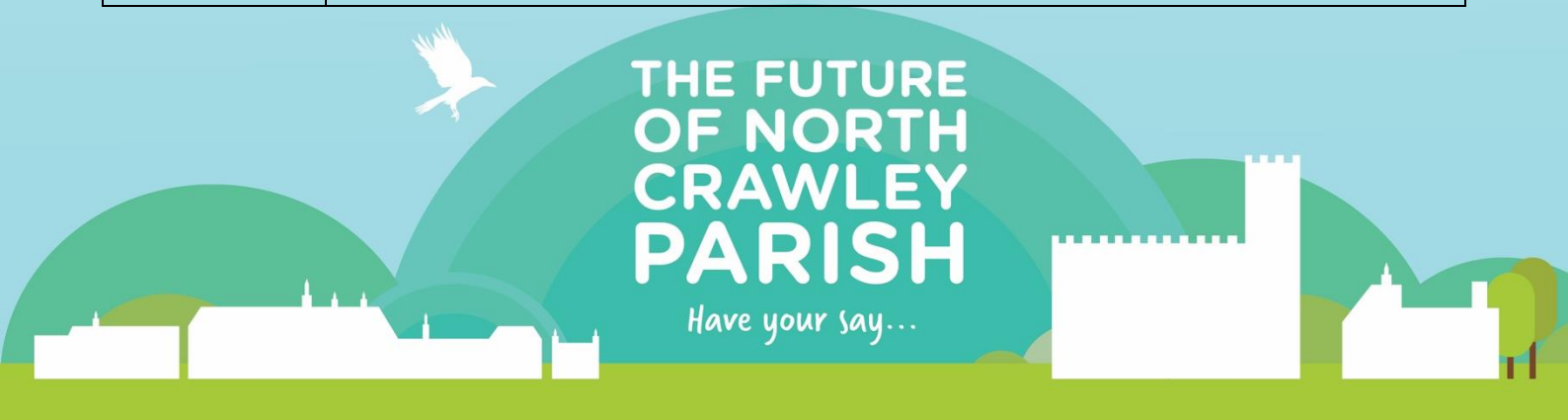


North Crawley Parish Neighbourhood Plan Minutes of Meeting

Meeting Held:	18 th November 2021 at 19.30 via Zoom
Present:	Ruth Ambridge – RA; Helen Beauchamp - HB (Chair & Minutes); Derek Harpur - DH; Nic Sadeghi - NS (Vice Chair); Richard Sykes – RS;
Apologies:	Keith Shaw – KS; Steve Garner - SBG
Public Observers:	N/A
Distribution:	All members of the steering group; Parish Council; Parish Council website, Facebook
Meeting No:	31
Agenda item 1 Minutes and Matters Arising	The minutes of the meeting dated 27 th October were approved. There were no matters arising.
Agenda item 2 Feedback from November 6th Open Day	The presentation and displays were received positively, on the whole. All feedback and corresponding SG responses have been compiled into one Q & A document which has been published. An additional email has been received thanking the SG and supporting the emerging plan.
Agenda item 3 Proposed amendments to documents	<p>HB has been preparing the final evidence base documents and finalising the wording of the pre-submission version of the NP. This has involved discussions with AECOM, MKC Planning & Housing departments and support with clarity of wording from NS. The following amendments were discussed and approved, unanimously:</p> <ul style="list-style-type: none"> • Affordable housing policy H8, in particular, wording for the policy allocating priority for those with a local connection and associated preamble. This has been a difficult policy to write. The criteria must be clear and easy to apply. It must not infringe Human Rights and Equality Laws. HB and NS have arrived at a wording that has been approved by J Banham, MKC Housing Officer. • Amendments to policies H3 (specific mention of heritage assessment regarding Old Moat Farm), T1 (specific mention of employment development), HD1 (specific mention of sustaining/enhancing local heritage assets) and C1 (wording amended to make clear that community facilities will be protected). These amendments were suggested by D. Blandamer, MKC Planning Officer. • Design Guides relating to changes to Site 2. B. Castell from AECOM has agreed to the amendments. • Amendments to the Housing Needs Assessment (HNA) – the AECOM Policy and evidence base check highlighted the flaws in this document. MKC have stated that we do not need a HNA, as we can rely on the SHMA produced by MKC and MKC will provide a statement supporting our allocation of 30 to 35 new homes. The HNA is, however a useful evidence base document. RS raised a concern about the age of this doc. It was produced in 2017 by the consultant for the first NP attempt. HB has added some additional context in an appendix to the doc however, the data evidence from the 2011 census remains relevant.



	<ul style="list-style-type: none"> • HB asked NS to rename the document, it was proposed and agreed that this should be: 'Briefing Paper on the Future Housing Requirement for North Crawley'. • The original Character Area Assessment produced by the consultant in 2017, remains a useful document, however, HB felt that the approaches to the village from the main roads are areas that share defining characteristics and should be included in the document. Including a character area assessment for these rural approaches to the village provides additional evidence when expecting developments to protect the character of the area, especially important when justifying building height on site 2. Agreed unanimously and approved. <p>HB will complete all docs by end of Friday 19th Nov. and SG members will be able to access them via the cloud – HB will send a link. SG members to let HB know of any errors/omissions by end of Thursday 25th Nov.</p>
<p>Agenda item 4 Programme for pre-submission consultation</p>	<p>HB will send the draft covering letter to SG members on Fri 19th – SG members to comment/ offer amendments before end of Thursday 25th Nov. if possible</p> <p>The aim is to begin the pre-submission consultation on Sunday 5th December, it will end on Sunday 16th January.</p> <p>HB will send the pre-submission version of the NP for printing as soon as possible after 25th November.</p> <p>Members of the SG will deliver a copy of the covering letter and the draft NP to each household in the parish on Sunday 5th December.</p> <p>With a view to saving resources, supporting, evidence base documents will be available electronically.</p> <p>There will be 2 opportunities during the 6 week consultation period for residents to speak to members of the SG and for those unable to access the internet, to view the evidence base documents. This is likely to be on a Saturday morning in the Village Hall.</p> <p>Responses to the consultation will be invited by email and in writing. This is a formal consultation and so respondees will be named alongside their responses unless they specifically request anonymity.</p> <p>All responses will be collated into a Q & A document and published as soon as possible after the end of the consultation period.</p> <p>The SG will meet again once the Q & A doc has been drafted in order to approve any amendments. The Parish Council will need to approve the submission document before it is sent to MKC.</p>
<p>AOB Actions</p>	<p>There was no other business.</p>
<p>Date of Next Meeting</p>	<p>Thursday 27th January 2022, to approve the consultation responses.</p> <p>All minutes will be published to the Parish Council website and also on Facebook. Monthly updates will be published in the SCAN magazine and distributed to all households in the Parish.</p>

