

## NORTH CRAWLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Monday 2 October 2023 at 7.30 pm in the Institute

Present:	Parish Councillors: J Armstrong, Steve Garner (in the Chair), D Harpur, N Kearney, T Smith and J Weatherley Clerk/RFO S M Bushnell PCSO Arlene Ormston	ACTION
10/2023/01	<b>Apologies for Absence</b> Parish Councillor G Baxter Ward Councillors P Geary and K McLean	
10/2023/02	<b>Membership of Parish Council:</b> It was unanimously agreed to co-opt James Armstrong on to the Parish Council (Proposed by the Chair; seconded by Cllr Smith) and he was welcomed to the meeting.	
10/2023/03	<b>Approval of Minutes:</b> The Minutes of the Parish Council meeting held on 4 September 2023 were approved.	
10/2023/04	<b>Items from members of the public:</b> There were no members of the public present at the meeting.	
10/2023/05	<b>Update from the PCSO:</b> Arlene Ormston was pleased to report that there had been no recorded crime in North Crawley or Little Crawley during the period 04/09/2023 – 02/10/2023. Other incidents in the wider area included thefts out of vehicles in the Holiday Inn car park; this whilst the road to the hotel was closed. Also a theft of a motor home from Moulsoe. Arlene stressed the importance of motor homes and caravans having trackers installed and also mentioned Air Tags as being an additional way to track stolen vehicles. She reported that PCSO C9677 Dave Huckle had resigned and would leave at the end of October. He was joining MKCC as a Community Safety Officer. His vast experience would be missed.	
	<b>Ward Councillor's Report</b>	
10/2023/06	Although two of the Ward Councillors were not present due to attending an important meeting on the New City Plan, the Chair wished to note the following: <b>A509 Road Closure (Previous minute 09/2023/05):</b> At the previous meeting, Ward Cllr Geary had mentioned the possibility of MKCC setting up a Forum on the MK East development to keep all stakeholders up to date on progress. This was an important initiative and the Chair stressed the importance of this being carried forward. <b>World Food Day:</b> An email had been received from Ward Cllr McLean about the attempt to break the world record for the	P Geary

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	longest continuous line of cans of food. This was in conjunction with the MK Food Bank. The Chair commented that the PC would have been prepared to take part in this but that the short notice given did not give enough time to make an entry.	
10/2023/07	<b>Brook End Nurseries Site:</b> The Public Inquiry would begin on 17 October and was expected to last for four days. The Clerk and some parish councillors were intending to observe at times during the process.	
	<b>Matters Arising from the Previous Minutes</b>	
10/2023/08	<b>Minute 09/2023/03: Damaged stile:</b> Cllr Smith reported that he had investigated this and that the landowner had agreed to rectify the problem.	
10/2023/09	<b>Minute 09/2023/10 Steel sheet piling barrier:</b> No response had been received. The Clerk would continue to monitor this.	Clerk
10/2023/10	<b>Minute 09/2023/11 Rookery Farm:</b> The Clerk had emailed Planning Enforcement about this and had been assured that this was an active case. This would continue to be monitored.	Clerk
10/2023/11	<b>Minute 09/2023/12 Archery at Broadmead:</b> The Clerk would send another email to MKCC about this to ascertain the latest situation.	Clerk
10/2023/12	<b>Minute 09/2023/15 - 23/01840/TCA - The removal of 10m Sycamore tree (T1) close to ground level at 18 Church Walk, North Crawley:</b> The Clerk reported that she had received a response from MKCC on this, as follows: <i>“the Council cannot require the applicant to submit additional files in support of the case. Our only options are to either serve a TPO (if the tree meets a certain threshold where saving it would be justifiable), or we can allow the works. In this case, the tree officer has reviewed the tree based on TEMPO analysis (Tree Evaluation Method for Preservation Orders) and has commented that serving a TPO on the Sycamore would unfortunately not be justified”</i> . It therefore appeared that this tree would be removed.	
10/2023/13	<b>North Crawley Neighbourhood Plan:</b> The Chair reported that the next meeting of the Implementation Group was scheduled to take place on 9 November.	
10/2023/14	<b>Planning:</b> There were no planning applications to consider.	
	<b>Councillors’ Reports</b>	
10/2023/15	<b>SIDs:</b> The Chair reported that the batteries for the SIDs only lasted for 2-3 days before having to be re-charged and this was therefore a burdensome task. He was investigating other options, including solar panels, and would circulate options to the councillors via email.	Chair
10/2023/16	<b>Parking – Orchard Way:</b> It had been noticed that vehicles were being parked wholly on the strip of land in Orchard Way due to building work being carried out at a property nearby. This land	

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	was registered as an Asset of Community Value and parking on it was inappropriate. It was also noted that parking should not take place on any of the green spaces owned by the Parish Council, e.g. Kilpin Green.													
10/2023/17	<b>Footpaths:</b> Cllr Smith reported that he had dealt with some issues on FP20 and FP22. The Clerk had received an email from a resident about the poor standard of the path alongside the road at Brook End. There were overgrown shrubs over the path and the path's tarmac surface was being eroded by growth. He had ascertained that this was the responsibility of MKCC Highways as it was adjacent to the road. The Clerk would therefore report this issue to Highways.	Clerk												
10/2023/18	<p><b>The Ford:</b> The Chair reported that he and Cllr Harpur had recently attended a meeting at the Ford with a resident and a member of the horse-riding community. At this meeting, it transpired that larger horses could not safely negotiate their way through this area by using the footpath and the pedestrian bridge. As this area was still an adopted highway and therefore the responsibility of MKCC Highways, the Clerk had been asked to ascertain who was entitled to a safe route through this area. The reply received had confirmed that all except motor vehicles were entitled to access and that a safety inspection would be arranged in due course.</p> <p>The Parish Council had, in the absence of any regular maintenance from MKCC, developed the area into an attractive and pleasant area for residents to walk through. As the result of the safety inspection was uncertain, it was decided that the Clerk would send a Freedom of Information Request to MKCC Highways as follows:</p> <ul style="list-style-type: none"> <li>• The date of the order to prohibit motor vehicles on this stretch of road</li> <li>• The date of installation of the gates at both ends of this stretch of road</li> <li>• Since the date of the Order, the dates and findings of previous inspections that have taken place on this stretch of road to ensure that it was safe for access for all but motor vehicles</li> </ul> <p>It was also agreed to request that the Parish Council receives details of the findings of the safety inspection and to be involved in the discussions over any possible future plans for the area.</p>	Clerk												
	<b>Finance Matters</b>													
10/2023/19	<table border="1"> <thead> <tr> <th></th> <th>AMOUNT</th> <th>METHOD</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td><b>RECEIPTS:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>North Crawley IMC</td> <td>£19,090.00</td> <td>Bank transfer</td> <td>Grants donated for poles and nets</td> </tr> </tbody> </table>		AMOUNT	METHOD	DETAILS	<b>RECEIPTS:</b>				North Crawley IMC	£19,090.00	Bank transfer	Grants donated for poles and nets	
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	North Crawley Cricket Club	£74.87	Bank transfer	Reimbursement – insurance premium for cricket practise nets	
	HMRC	£1,496.39	Bank transfer	VAT refund	
	<b>PAYMENTS:</b>				
	Sage UK Ltd	£9.60*	Direct Debit	Payroll software - October 2023	
	North Crawley IMC	£26.00	Bank transfer	Hire of Institute – September 2023 PC meeting	
	North Crawley IMC	£80.00	Bank transfer	Hire of Institute under Subsidy Scheme (Church Fashion Show)	
	North Crawley IMC	£45.00	Bank transfer	Hire of Institute under Subsidy Scheme (T J Dance)	
	RTM Landscapes Ltd	£1,410.00*	Bank transfer	Grass cutting September 2023	
	Sovereign Systems Ltd	£35.99*	Direct Debit	Adventure Play Park inspection – monthly payment	
	Unity Trust Bank	£18.00	Bank transfer	Quarterly service charge	
	North Crawley United Charities	£40.00	Bank transfer	Annual rental at Broadmead (Peter's Path)	
	SCAN	£250.00	Bank transfer	Annual contribution towards costs	
	Wave	£18.34	Direct Debit	Water charges -9.6.23-8.9.23	
	Salary payments	£1,605.90	Bank transfer	Clerk and Village Warden salaries – July to September 2023	
	HMRC	£401.40	Bank transfer	PAYE due on the above salaries	
	* Payment includes VAT				
	<p><b>Winter Warming Funding:</b> The Clerk reported that there was an amount of £177.99 in a reserve fund which was the amount remaining from the Winter Warming funding received from MKCC last year. The suggestion was made that this amount be transferred to North Crawley United Charities to form part of the Christmas distribution of funds to eligible residents. It would probably be used by the NCUC to buy items from the shop to donate to residents in the form of hampers. It was agreed to use these remaining funds in this way and the Clerk would arrange for the transfer to United Charities.</p>				Clerk
10/2023/20	<p><b>Youth Club Funds – Ear Marked Reserve:</b> The Chair had previously circulated details of a possible use for this reserved amount of £877.43. This would be a children's monthly draw for cinema tickets or book tokens. It was agreed that this would be a suitable use for these funds and the Chair would take this forward.</p>				Chair
10/2023/21	<p><b>Wasteground:</b> Cllr Smith reported that the North Crawley Historical Society had obtained an offer of a grant of £750 from the Milton Keynes Heritage Association towards the cost of this project which was estimated to be £980, net of VAT. It was</p>				

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	agreed that this grant offer should be accepted and Cllr Smith would take this forward. It was also agreed that the unveiling of the notice would take place in the Spring and would be an event which would include an historical walk. An information booklet would also be prepared which Cllr Smith agreed to draft. Thanks were given to Cllr Smith for the time he had so far given to this project.	TS
10/2023/22	<b>Play Areas:</b> The report of the Annual Inspection by RoSPA had been previously circulated along with suggested follow-up action. It was agreed that an on-site meeting needed to take place with Kompan to discuss the concerns about the safety surface of the children's play area and other issues regarding wear and tear. The Clerk would ascertain guarantee periods that might apply to the installation.	Clerk
	<b>Correspondence and other information matters:</b>	
10/2023/23	The Chair reported that he had received the following correspondence: <ul style="list-style-type: none"> <li>• Concern raised by resident about the safety of the derelict building on Orchard Way. He had investigated this and had ascertained that the building had been opened for a bat survey to be undertaken. The building had now been secured.</li> <li>• Email from a resident about car parking problems in Folly Lane. As this was taking place on land owned by MKCC it was not a Parish Council issue and the resident had been informed of this.</li> </ul>	
10/2023/24	<b>Date and time of next meeting:</b> Monday 6 November 2023 at 7.30 pm in the Institute. There would also be a Budget Meeting on Wednesday 15 November. Members were asked to inform the Clerk of any projects or other ideas they might have for the next year which would require funding.	

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