

# NORTH CRAWLEY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 4 April 2022 at 7.30 pm in the Institute

Present:	Parish Councillors: Steve Garner (in the Chair), G Baxter, Sue Garner, D Harpur, M Hold, T Smith and J Weatherley Clerk/RFO S M Bushnell Ward Councillors D Hosking James Sandall – Chair of Traffic Working Group	ACTION
01/04/2022	<b>Apologies for Absence</b> Ward Councillor P Geary and K McLean and PCSO Arlene Ormston	
02/04/2022	<b>Declarations of Interests:</b> None were declared at this stage.	
03/04/2022	<b>Approval of Minutes:</b> The Minutes of the Parish Council meeting held on 7 March 2022 were approved.	
04/04/2022	<b>Items from members of the public:</b> There were no members of the public present at the meeting.	
05/04/2022	<b>Brook End Nurseries site:</b> The Clerk reported that she had received an update recently from the Enforcement Officer to the effect that there was no further news at the moment although work was ongoing in the background in connection with the appeal. Information had also been received from the Planning Inspectorate that progress on appeals was currently being delayed due to the effects of purdah and the coming May elections.	
06/04/2022	<b>Update from the PCSO:</b> PCSO Arlene Ormston was not present at the meeting but had reported via email that there had been no crime reported in North Crawley or Little Crawley since the last meeting. There had however been two reports - one of a suspicious person and one of a vehicle.	
	<b>Ward Councillors' Report</b>	
07/04/2022	Cllr Hosking added to the comments about Brook End to remind residents to report any concerns about the matter to Planning Enforcement. He also reported that MKC elections would be taking place on 5 May when Ward Cllr Geary would be standing for re-election.	
	<b>Matters Arising</b>	
08/04/2022	<b>Minute 08/03/2022 MK East:</b> The Chair reported that he had met Steve Waters, Chair of Moulsoe PC at the recent Marshall presentation and that they would be meeting with the Chair of Cranfield PC to discuss implications of MK East and the Marshall developments. Ward Cllr Hosking reported that he understood Cllr McLean had passed the request for a forum to be set up to the relevant person but had not yet heard anything further.	
09/04/2022	<b>Minute 09/03/2022 – Sleeper Bridge at top of recreation field:</b> The Clerk reported that she had received a quote for £180 for this	

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	work from Richard Martin and also a quote for £160 for the repair that was needed to the fence at Broadmead. It was agreed that both these quotes would be accepted.	Clerk
10/04/2022	<b>Minute 10/03/2022 – Trees:</b> The Clerk had not received a response from MKC on the work that was allowed to trees in a conservation area and she would chase this.	Clerk
11/04/2022	<b>Minute 14/03/2022 Brook End building work:</b> The Clerk had not yet written to the resident about the damage to the verge at Brook End. It was thought likely that this damage would repair itself naturally.	
12/04/2022	<b>Minute 15/03/2022 The Ford at Broadmead:</b> The Chair thanked Cllr Harpur for planting two established cherry trees and planting some wildflowers at the Ford. Cllr Harpur reported that the path had now been cleared and that the steps could now be used more easily.	
13/04/2022	<b>Minute 16/03/2022 School Road Crossing Patroller:</b> It was reported that nothing had been done by MKC to advertise this vacancy and that it was now inevitable that North Crawley would be without a school crossing patroller for some time. An email had been received earlier in the day from MKC explaining that a review was being undertaken of road crossing patrollers generally and asking for patience whilst this was carried out. Ward Cllr Hosking was unaware of this issue and asked that the correspondence was sent to him so that he could make further enquiries on the matter.	
	<b>Planning</b>	
14/04/2022	<ul style="list-style-type: none"> <li>• <b>22/0659/TPO - Pruning of the broken branch, reduction by 5m to the lateral extent of the lowest scaffold branch arising at 5-6m above ground level, crown clean to include removing dead wood &gt; 300mm in length and 20mm in diameter and any compromised branches on roadway side only of Oak tree (T21) protected by Milton Keynes Tree Preservation Order no. PS/540/15/65 at 1 The Stables, Pound Lane, North Crawley – No objections</b></li> <li>• <b>22/00560/FUL - Erection of a side extension to attached garage with habitable loft incorporating front dormer window and solar PV on rear roof slope, and replacement of garage door with window at 8 Folly Lane, North Crawley – No objections</b></li> <li>• <b>22/00182/FUL - Remove Horse Chestnut, Ash and Lime Tree protected by Milton Keynes Council Tree Preservation Orders at 2 Folly Lane, North Crawley – Cllr Harpur had looked at these trees. Although he thought the lime tree was not a good specimen, the other two were better and did not necessarily need to be removed. It was understood that the applicant had stated that the roots of these trees were</b></li> </ul>	

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	causing subsidence of the bungalow on the site but no evidence or report had been seen that supported this view. It was agreed that Cllr Harpur would draft a response to be sent to MKC Planning.	DH
	<b>Councillors' Reports</b>	
15/04/2022	<b>Trees:</b> Cllr Harpur reported that an orange circle had been painted on a tree at the village green at Broadmead which usually denoted that it was to be removed. The Clerk agreed to write to North Crawley Estates about this matter.	Clerk
16/04/2022	<b>Peter's Path:</b> Cllr Harpur reported that a tree had fallen across the path. He agreed to remove it as soon as possible.	DH
17/04/2022	<b>Website:</b> Cllr Sue Garner suggested that a map of the Conservation Area should be put on the website along with a statement from the PC as to the importance of conservation areas. The Clerk agreed to do this.	Clerk
18/04/2022	<b>Playpark Committee:</b> The Chair reported that the Committee was intending to buy 2 picnic benches – one near the Adventure Playpark and the other on the bank by the Institute. The IMC had already given permission for this. It was agreed that there were no objections.	
19/04/2022	<b>Seats:</b> The Chair reported that the seat which was badly vandalised a few months ago had now been repaired and had been installed in the Adventure Playpark area. Thanks were due to Andy Odell for repairing this seat. Andy Gresty had also recommended the work on the refurbishment of seats.	
20/04/2022	<b>IMC:</b> Cllr Baxter reported that the No Parking Sign by the defibrillator had unfortunately encouraged people to park further along the wall towards the corner of the Institute which was causing a problem. It was agreed that there were no objections to another No Parking sign being installed. The IMC had also asked whether the PC undertook a safety inspection of the poles which held the cricket nets along the Kilpin Green side of the recreation field. It was noted that no inspections has been carried out as these poles did not belong to the PC and had never been on the Asset Register.	
21/04/2022	<b>Footpaths:</b> Cllr Smith reported that there was ongoing correspondence with the residents at the Grange about Footpath 13. The Chair reported that he had received an invitation earlier that day to meet the Chair of the Residents' Association and this would be taken up. Cllr Smith also reported that Brandon's Wood was now signposted correctly.	
22/04/2022	<b>Defibrillator:</b> At a recent inspection it was noted that the Pads expired at the end of May 2022. The Clerk agreed to order replacements.	Clerk

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23/04/2022	<p><b>Traffic Issues:</b> James Sandall, the Chair of the Traffic Working Group gave details of the meetings that had recently been held. He said that it was essential that data was obtained in order to be able to apply for grants towards the installation of traffic control measures. The last data available was from 2019 and, although still useful, should be updated. Data would add weight to any applications for funding. The purchase of a speed gun from the Ward Grant recently received would be helpful. As all the SIDS had now been given back to MKC, the policy now seemed to be to encourage PCs to purchase these themselves. He had obtained a quote on behalf of the Parish Council for 3 x SIDs at a cost of £9,060 plus VAT. These could be placed at the three main entrances to the village. It was agreed that:</p> <ul style="list-style-type: none"> <li>• The PC did not currently have the funds to buy this equipment. However, if an application was made to the new MKC Community Infrastructure Fund, it would be possible in principle to match fund for 1 x SID, probably using the H1 funds. (Proposed by Cllr Sue Garner and seconded by Cllr Harpur).</li> <li>• There was a possibility that other nearby PCs might be willing to jointly fund three SIDS which could be shared on an agreed rota basis. This should be explored.</li> <li>• St James Consulting had indicated they would be willing to help with expertise and this should be followed up by writing to them to ask for their traffic expert to help the Working Group.</li> <li>• MKC should be asked if Truvella strips could be installed in order to obtain more data.</li> </ul>	
24/04/2022	<p><b>Neighbourhood Plan:</b> The Chair reported that a leaflet had been delivered to all households over the weekend which gave further details of the Strategic Environmental Assessment that had been completed. A second public consultation would now take place from 4 April to 16 May 2022. Two drop in sessions were also being organised on 9 April and 14 May where residents could view documents. It was hoped that the Submission Version of the Plan would be considered by the Parish Council in May and it would then, if approved, be submitted to MKC for further consultation and independent assessment prior to a referendum for residents.</p>	
25/04/2022	<p><b>Landscape Maintenance Tender:</b> It was agreed to continue to work with RTM Landscapes and to accept their tender in principle. It was further agreed to examine the pricing of the individual aspects of the contract to see whether costs could be lowered by reducing some of the specified work. The Clerk agreed to take this forward.</p>	Clerk

Signed: Chair ..... Clerk ..... Date .....

26/04/2022	<p><b>Finance Matters:</b></p> <table border="1" data-bbox="389 219 1257 837"> <thead> <tr> <th></th> <th>AMOUNT</th> <th>METHOD</th> <th>DETAILS</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>RECEIPTS:</b></td> </tr> <tr> <td>H W Mason and Sons</td> <td>520.00</td> <td>Cheque</td> <td>Interment fee – V Anstee</td> </tr> <tr> <td colspan="4"><b>PAYMENTS:</b></td> </tr> <tr> <td>Sage UK Ltd</td> <td>£8.40*</td> <td>Direct Debit</td> <td>Payroll software – April 2022</td> </tr> <tr> <td>North Crawley IMC</td> <td>£52.00</td> <td>Bank transfer</td> <td>Hire of Institute for PC meetings</td> </tr> <tr> <td>H Beauchamp</td> <td>£130.00</td> <td>Bank transfer</td> <td>Reimbursement – Neighbourhood Plan printing</td> </tr> <tr> <td>RTM Landscapes Ltd</td> <td>£660.00*</td> <td>Bank transfer</td> <td>Grass cutting – March 2022</td> </tr> <tr> <td>Playsafety Limited</td> <td>£354.00*</td> <td>Bank transfer</td> <td>RoSPA Playground Inspection course</td> </tr> <tr> <td>Wave</td> <td>£10.86</td> <td>Direct Debit</td> <td>Water 9.1.21 to 8.3.22</td> </tr> <tr> <td>One Stop Promotions Ltd</td> <td>£57.48*</td> <td>Barclaycard</td> <td>Bunting for Queen’s Platinum Jubilee</td> </tr> <tr> <td>Barclaycard</td> <td>£57.48</td> <td>Direct Debit</td> <td>Payment for above transaction</td> </tr> <tr> <td>Unity Trust Bank</td> <td>£18.00</td> <td>Bank transfer</td> <td>Service Charge – Jan to Mar 2022</td> </tr> </tbody> </table> <p>* Payment includes VAT</p>		AMOUNT	METHOD	DETAILS	<b>RECEIPTS:</b>				H W Mason and Sons	520.00	Cheque	Interment fee – V Anstee	<b>PAYMENTS:</b>				Sage UK Ltd	£8.40*	Direct Debit	Payroll software – April 2022	North Crawley IMC	£52.00	Bank transfer	Hire of Institute for PC meetings	H Beauchamp	£130.00	Bank transfer	Reimbursement – Neighbourhood Plan printing	RTM Landscapes Ltd	£660.00*	Bank transfer	Grass cutting – March 2022	Playsafety Limited	£354.00*	Bank transfer	RoSPA Playground Inspection course	Wave	£10.86	Direct Debit	Water 9.1.21 to 8.3.22	One Stop Promotions Ltd	£57.48*	Barclaycard	Bunting for Queen’s Platinum Jubilee	Barclaycard	£57.48	Direct Debit	Payment for above transaction	Unity Trust Bank	£18.00	Bank transfer	Service Charge – Jan to Mar 2022	
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27/04/2022	<p><b>Deposit Bank Account:</b> The Clerk recommended that another bank account be opened for excess current funds in order to gain some bank interest. This would mirror the bank account structure that was in operation prior to moving from Barclays to Unity Trust. This was agreed and the Clerk would take this forward.</p>	Clerk																																																				
28/04/2022	<p><b>Churchyard Matters:</b> There was nothing to report.</p>																																																					
29/04/2022	<p><b>Meetings with other organisations:</b></p> <p><b>Marshall Aerospace:</b> An exhibition of the proposed development at Cranfield had been held in the Institute on 28 March 2022 which had a very good attendance of approximately 60 over the two hours. Nothing more would be heard until later in the year but, in the meantime, residents could look at Marshall’s website for further information.</p> <p><b>RoSPA:</b> The village warden had attended a course on 31 March 2022 on the visual inspection of playground equipment. The Clerk would organise an inspection regime with him.</p>	Clerk																																																				
30/04/2022	<p><b>Correspondence received:</b></p> <p><b>The Grange:</b> The Clerk reported that a letter had been received from the Crawley Grange Residents’ Association about access to footpath 13. A reply had been sent and an invitation had subsequently been received to meet the Chair of the Association. The Chair would take this forward.</p> <p><b>MK Play Association:</b> The Clerk had received details of the play sessions available in the summer along with their costs. As an amount for play sessions had been included in the budget, she was liaising with Anna Shotton to organise two sessions.</p>																																																					

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	<b>Platinum Jubilee Community Funding:</b> The Clerk reported that she had applied for a grant from this funding towards the cost of the bookmarks being purchased for the children.	
31/04/2022	<b>Annual Parish Meeting:</b> The Chair confirmed that the Institute had been booked for Saturday 18 June from 11 am to 1 pm. It was suggested that the meeting would begin with councillors introducing themselves and then opening up discussion with residents and encouraging them to raise ideas, issues and concerns. It was agreed that this new format would be tried to see how it was received by residents.	
32/04/2022	<b>Date of next meeting:</b> Monday 9 May 2022 at 7.30 pm in the Institute.	

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